

PROCLAIM – Providing Rich Opportunities for Children who  
are Looked After In Middlesbrough

Project Contract

Autumn 2022 – Autumn 2023

School / setting: \_\_\_\_\_

Date	Signed	Name	Title / Role
30 <sup>th</sup> June 2022			Head Teacher
30 <sup>th</sup> June 2022			I confirm that the Head Teacher is aware and approves this <input type="checkbox"/>

## Contract

- We support the ethos and aspirations of PROCLAIM to develop the capacity of school staff to meet the attachment and trauma needs for the benefit of the whole learning community.
  - We accept that working on attachment and trauma is challenging for all involved. The project provides considerable support but cannot cover all issues that will arise and we will take responsibility for issues that require support over and above what the project provides.
  - We understand that if we do not engage in the project commitments, we will be charged for the proportion of the project cost for our school that has been paid by the Local Authority.
  - We will support and fully participate in all elements of the PROCLAIM programme. These elements are set out below and in the calendar of events (Appendix 1):
1. A 3 hour session for each Senior Leadership Team (SLT) covering the Attachment Research Community's (ARC's) attachment aware and trauma informed audit tool
  2. A half-day session for all schools to share development plans and work on any shared goals together
  3. Each school selects two staff – at least one must be a member of the SLT – who will be project leads and undertake the following PROCLAIM elements:
    - a. be the main contact for the school;
    - b. attend network and steering sessions. These groups will look at key challenges for adults, children and young people, provide opportunities for systemic formulation and share learning. They will take place once every half term and last between 1.5-2 hours;
    - c. attend at least termly (ideally half termly) supervision.
  4. Ensure that staff access a proportion of the allocated supervision. This will be available for individuals and groups of staff each half term – up to a maximum of 3 hours. This will provide school staff with a confidential space for reflection and development.
  5. Ensure that staff attend all allocated training.
  6. Work with parents, carers, young people and governors to ensure messages and strategy is shared.
  7. Participate in our offer of termly case consultation around a child or children to explore theory in practice [done via network sessions or supervision].
  8. Each school to contribute, on a termly basis, a case study covering anecdotal and anonymised data evidencing programme impact. The data included will be that typically collected by schools, and may also include young people and adults' views, and measurements of emotional wellbeing and development (template to be shared with staff during network meetings).
  9. Send Key Performance Indicators on a termly basis.
  10. Support pupils to engage in the young person's group and complete the Pupil Perceptions survey.
  11. Complete end of year evaluations (including the ARC Audit, Pupil Perceptions and KPI's).

Staff will also agree to:

- No fixed or permanent exclusion of any child with a social worker or previous CLA without prior discussion with Victoria Banks, Virtual School Head Teacher.
- Support schools who participate in phase 2 and 3 of PROCLAIM by sharing experiences, successes and areas of development.

## Appendix 1

### Calendar for schools

Date	Event
Friday 27 <sup>th</sup> May	Final Expression of interest in for Phase 1.
Friday 24 <sup>th</sup> June	Phase 1 – pilot schools meeting <ul style="list-style-type: none"> <li>- Discussion of contracts</li> <li>- Discussion of vision, mission and purpose</li> <li>- Discussion of KPIs</li> </ul>
September – October half term 2022	Each school have an audit and development plan session with members of the SLT – (3 hour slot).  Each school to share their development plan in a joint session between the 10 'phase 1' schools – (1/2 day session).
Autumn 1 2022	Network meeting for two attachment leads per school (one SLT member) (1.5-2 hours).
October half term – July 2023 (into Autumn 1 2023 if needed)	Training delivery and staff support <ul style="list-style-type: none"> <li>- AC Education (1 x whole school day or twilights)</li> <li>- Care Leaders (6 x online sessions)</li> <li>- ABC/A Time 4 You counselling - staff supervision (1 x 3 hour session per half term)</li> <li>- EP support (email/phone call)</li> </ul>
Autumn 2 2022	Network meeting – plus steering group.  Staff to submit first set of KPI data and case study.
Spring 1 2023	Network meeting.
Spring 2 2023	Network meeting – plus steering group.  Staff to submit second set of KPI data and discuss case studies.
Spring 2 2023	Phase 2 launch. Some of current schools to share experience so far with phase 2/3 schools.
Summer 1 2023	Network meeting
Summer 2 2023	Network meeting – plus steering group.  Staff to submit third set of KPI data and discuss case studies.
Autumn 2023 onwards	Network and steering group to continue throughout phase 2 and 3.  Phase 1 schools to champion project and support phase 2/3 schools.